Special Educational Needs and Disabilities (SEND) Local Offer

At Fourfields Community Primary School we strive to support all children to enable them to achieve at school.
We strive to provide provision for children with SEND, including Cognition & Learning, Speech & Language, Physical, Medical, Social, Emotional and Mental Health, Visual Impairment, Hearing Impairment, ASD and any other identified needs.
In order to do this many steps are taken to support children through their learning journey.
Quality First Teaching is vital with all children included, however for some children there are occasions when further additional support may be needed to help them achieve their targets. We hold the Centre of Excellence Inclusion Award.

What is the Local Offer?

The Local Offer provides parents/carers with information about how to access services in their area about education, health and social care for people aged 0 – 25 who may have special educational needs

Fourfields Special Educational Needs and Disabilities (SEND) Information Report.

Fourfields has a statutory duty to meet the needs of SEND pupils and uses the LA Local Offer to support the provision. The report refers to what the school can provide and offer.

All pupils are admitted following the Cambridgeshire Admissions Policy, including those with disabilities. The school has an accessibility policy and an equality policy to ensure all pupils are treated equally. The school's accessibility policy can be found on the school website.

What should I do/who should I contact if I think my child may have special educational needs?

Parents should contact their child's Class Teacher. They can also meet the SENDCO Mrs Cunningham or the Head Teacher Mrs Blyth.
The named Governor for SEND is Suzanne South and she can be contacted via the school office on 01733 703611 or help@fourfields.cambs.sch.uk

How does Fourfield's Primary School know if children need extra help?

- Concerns are raised by parents/carers, class teachers, teaching assistants, the child, other outside agencies.
- The child has an Education, Health and Care Plan
- Limited progress is being made
- There is a change in the child's behaviour or progress

How are children with SEND identified?

The School has an SEND policy.

SEND needs are identified via the concerns of parents/carers, Class Teachers, Teaching Assistants, Health Professionals and pupil progress meetings. Assessments are carried out by the Inclusion Team. These can relate to a child's progress/development in the following categories:

Cognition and Learning

Communication and Interaction

Social, emotional and mental health difficulties

Sensory and/or physical needs

How does school measure the progress of children with SEND?

- Each child has their progress monitored by the Class Teacher and this is discussed formally, on a termly basis, with the HeadTeacher.
- Each child from Year 1 to 6 is given a level for Reading, Writing, Maths.
- At the end of each Key Stage all children are formally assessed using SAT's and Teacher Assessment
- Children with identified or suspected SEND are assessed using a range of specific assessments and their progress is monitored over time.
- The progress of a child with an Education, Health and Care Plan is formally reviewed termly and may involve a range of outside agency professionals. Since March 2020 and Covid 19 these may take place virtually, via telephone or any other appropriate means.
- Children who have SEND and are a Looked After Child (LAC) also have their progress monitored through a termly Personal Education Plan Meeting (ePep).
- Lesson observations, pupil discussions and book observations are carried out by the Head Teacher and Subject co-ordinators to ensure that the children with SEND are receiving Quality First Teaching.

What Assessments are used by Fourfields to help pinpoint difficulties of children with SEND?

- Paston Pack
- WRAT 5
- Southfields Language Pack
- Working Memory Assessment
- Sandwell Maths Assessment
- Renfrew Language Test
- Boxall Profile

* Ravens Coloured Matrice

*PM Benchmark Reading
* K-Bit Intelligence Test
* Lucid Rapid Dyslexia Test
* Goodmans SDQ

What support is available to Fourfields CP School children with SEND?

High Quality Teaching which is differentiated to meet the needs of all learners within the classroom.

In Class support which is given by the Class Teacher or Teaching Assistant.

Small group Intervention which is given by the Teaching Assistant, eg speech and language.

1:1 Intervention work which is given by the Teaching Assistant, eg Brainbuilder, Listening Programme, 5 minute box.

Specialist Group work which is run by outside professionals, eg Play Therapy, Speech and Language, Hearing Support.

A Selection of Intervention programmes:

Sensory Circuits, Brainbuilder, Listening Programme, Speech and Language Therapy, Clicker 7, PANTS – NSPCC, ERT Literacy Programme.

A SEND budget is available to purchase specialist equipment and resources as required, including Occupational Therapy eg weighted blankets, sensory resources, software, books and recommendations from outside agencies.

Consulting with Parents and Pupils with identified SEN

Parents are always consulted where a child has SEND. Consent is always obtained for any referrals. Parents are invited to meetings, including TAF's, on a regular basis, which may be weekly, half –termly, termly, annually. Where an EHCP, PEP/LAC is in place this is at least termly. Young children's views are always gained prior to any formal meetings taking place.

What Specialist Services and Expertise are available to or accessed by the school?

At time it may be necessary to consult with outside agencies to receive more specialised advice and expertise. In order to access this support an Early Help Assessment form will need to be completed and agreed with parents/carers. The outside agencies used by the school include:

- Community Paediatrician – Peterborough City Care Hospital
- School Nurse
- Occupational Therapist – Peterborough City Care Hospital
- Speech and Language Therapist – Peterborough City Care Hospital
- Hearing Impaired Teacher – CCC, Babbage House, Cambridge
- Educational Psychologist – START, George Street, Huntingdon
- Specialist Support Teacher – As above
- ESLAC/Virtual School – Cambridgeshire Virtual School for Looked After Children
- Child and Adolescent Mental Health (CAMHS) – City Care Hospital
- Social Services – Bargroves Centre, Babbage House
- Play Therapist
- Young Carers
- Specialist Medical Support via Addenbrookes/Great Ormond Street
- Diabetic Nurse – Peterborough City Care Hospital

What training do the staff supporting children with SEND receive/have?

The SENCO ensures that all staff have the necessary skills and knowledge to work with children who have identified SEND needs.

New and existing members of staff have their needs identified via Performance Management and TA Appraisals. Staff training is both internal and external.

Fourfields staff have all received Level 1 Autistic training, Class Teachers and Teaching Assistants have received Level 2 Autism training. Ongoing training to raise the awareness of dyslexia, dyspraxia /sensory processing issues, SALT, SEMH, STEPS therapeutic behaviour and other needs are integral to the continuing CPD of staff.

Specialist medical training for individual children is also ongoing and updated to meet the requirements of the children.

What support is there for the social, emotional and mental well being of my child?

At Fourfields we offer pastoral care for pupils who are encountering emotional difficulties including

- Class Teacher and Teaching Assistants available for pupils to discuss issues and concerns
- Lunchtime club
- Breakfast club
- Support from outside agencies, CHUMS – TACTICS & ENCORE programmes.
- Bereavement support and counselling.

How will my child be included in activities outside the classroom, including school trips?

Activities, school trips, school clubs and residentials are available to all children. Risk assessments are carried out and procedures put in place to enable all children to participate.

For residential trips reasonable provision is provided in consultation with parents if the child's needs require this.

Pupil premium is used to support parents with financial concerns.

How are pupils with medical needs catered for?

If a pupil has a medical need then a care plan is compiled with the support of either the GP, School Nurse or Specialist Nurses from the hospital treating the child.

All Teaching Assistants and support staff have basic first aid training.

All staff receive asthma, diabetes, epilepsy and epi-pen training annually.

Where necessary and in agreement with parents/carers medicines are administered in school in line with the medicines policy.

How accessible is the school?

Fourfields CP School is on one level with ramps around the school for easy access. There are double doors for wheelchair access, painted steps and pillars for visual impairment, hearing loop in the office, two hygiene rooms with disabled toilets, showers and changing facilities. There is a disabled parking space.

How will the school support the transition of my child between classes and different schools?

At Fourfields we know that all transitions can be unsettling and challenging for all children, but particularly those with SEND and the following arrangements were in place pre Covid 19. Since March 2020 these have been adapted to be done virtually with video clips, transition packs, live Facebook sessions for pupils and parents all put in place to facilitate transition. Formal meetings have been done virtually and since Sept 2020, where appropriate and with necessary social distancing, in school.

Transition within school between Year Groups and Key Stages

- Each child will have a meet the teacher session during the school day
- If a child has SEND then a transition booklet with photographs will be prepared and the child will visit their new classroom and teacher informally over a period of time.
- All class teachers have time to meet with the new, receiving Teacher and Teaching Assistants to pass on information and the SENCO is involved when appropriate.

Transition to another school

All relevant information is shared with the school and if appropriate a formal meeting will be arranged.

Transition into our school

- At Fourfields we actively encourage parents and pupils to visit the school and discuss their needs. If necessary a formal transition meeting with their previous school will be arranged and all relevant information gathered. If required the school will arranged for a starting date that allows school to put in place the necessary staffing arrangements for a child with more complex SEND needs.

Transition to Secondary School

- Year 6 Class Teachers meet with the Teacher from the neighbouring Secondary Schools for all pupils.
- A transition meeting will be arranged with the SENCO or appropriate Staff Members of the receiving school for pupils with SEND.
- Additional transition visits are arranged on a needs less and individual basis for the pupils with SEND.
- Staff from Secondary Schools are invited to the appropriate review meetings of children with an EHCP during Year 5 and 6.

COMPLAINTS

If you have a complaint about the SEND support provided for your child, please contact Mrs Cunningham, SENDCo, via the school office (help@fourfields.cambs.sch.uk) in the first instance and she will try to resolve the situation after which the school's general complaints policy will be instigated. Information for this can be found on the website.