RISK ASSESSMENT

Educational Setting	**Fourfields Community Primary School**
Activity / Task	COVID-19 Risk Management Assessment (Educational Settings)
Completed by & Date	Sue Blyth (HT) Lucy Hewerdine (AHT) and Clare Watchorn (SBM)
Review Date	**3rd September/ 17th September/ 1st October/5th October/3rd November/ 7th December/ 3rd January/ 8th January/8th March**

What are the hazards?	Who might be harmed and *how*?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done
Safeguarding	DSL availability Sharing of safeguarding policy Ensuring lines of communication remain open Children who may have become vulnerable since closure Protecting the integrity of the 'bubbles'	• DSL/DDSL on site • Circulate most recent version of policy to read • Circulate information to staff about signs to look out for. Engage with scenarios to encourage reflection and conversation about what to look out for. • Staff working in bubbles with children • Visitors restricted/discouraged. If vital – handwashing, restricted movement. Arrange visits out of school hours if possible. • Contractors should visit outside school hours wherever possible. Otherwise, they will need a risk assessment and be willing to follow the protocols of the school and	Monitoring for updated versions.	DSL- SB, LH, KP	Ongoing	March 21 March 21

Model Risk Assessment

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		either have evidence of their clear DBS or be supervised throughout their visit.				
Social Distancing in School	All (Children and Staff) by allowing cross contamination	• Schools should review the total space available for teaching activities beyond classrooms. ~~**School Closures- January 2021**~~ • ~~Bubbles will be reduced to Year Group Bubbles of no more than 15 in a bubble to allow for social distancing.~~ ~~Staff will also remain in consistent bubbles to mitigate the risk of the virus spreading and therefore being able to keep a bubble open to children if staff were to become ill.~~ **Return to School- March 8th** • Classrooms should accommodate 32 pupils 1 teacher and at least 1 TA. We need 2 adults for safety and first aid issues. Ensure that fire exit routes are not compromised. • If desks are shared, they must be wiped down by the person who is vacating the desk prior to the next person starting.	Zone outside space and determine which areas can be used at lunchtime and playtime. Moved back from Old Library/ Baking Room using manual handling techniques and trolleys. Masks should be worn as exertion will project droplets further. All areas in use in some capacity. For example, the Library Bus will be used on occasions and the cleaners advised to clean before and after use. Electric fans may also be used but staff to clean hands before turning fan on. Wrist bands to be placed in a bucket at the end of day to be immersed in	SLT SLT together with CT's Class Teachers/ Site Manager Site Team and Class Teachers TAs	7th July 7th July 1st September March 2021 1st September and ongoing	Done Done Done Ongoing

Model Risk Assessment

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		• Class furniture will need to be moved in a position that will allow children to face forwards. Consider the Manual Handling implications of this activity and how this will be achieved. • ~~Class spaces to be well ventilated (new guidance Week beg. 28/09/20 to say that windows do not need to be fully open constantly. Please open windows during outdoor play, lunch and PE slots to fully ventilate the rooms)~~ • Children to be provided with plastic coloured wrist bands to identify the bubble to which they are a member. • Children and staff to be put into class 'bubbles'. • Parents informed that Attendance is now an expectation and that social distancing guidelines still apply for bubbles. • Staff to wear face coverings in all communal areas e.g. when using the photocopier- these will need to be removed to eat! • Now we are moving into warmer weather, consider ventilation of classrooms throughout the day. Have	steriliser before use the next day	CTs	Ongoing 2nd January March '21	

Model Risk Assessment

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		windows slightly open when chidlrne are in the classroom on cooler days but openfully during outdoor play, lunch and PE sots to fully ventilate the room.				
Cleaning	All (Children and Staff) by allowing cross contamination	• The Site Team to complete an in depth and thorough clean of whole school throughout the summer holiday. • More frequent cleaning procedures should be in place across the site, particularly in communal areas and at touch points including: ○ Taps and washing facilities, ○ Toilet flush and seats, ○ Door handles and push plates, ○ Handrails on corridors, ○ Machinery and equipment controls, ○ All areas used for eating must be thoroughly cleaned at the end of each break, including chairs and door handles although doors to be wedged open ○ Telephone equipment, ○ Keyboards, photocopiers and other office equipment, classroom desks and chairs.	• If we are informed that someone has tested positive with covid-19 then any area/room they have accessed should be secured for 72 hours then undergo a thorough clean. • Site team to clean each day and teaching staff to supplement at lunchtimes or as required using a cleaning pack provided by the site team. • Resources, including books, thinned out to key use to reduce areas to be cleaned.	Site Manager and Site Team Site Manager Site Manager Site Manager / Teaching Staff	Friday 17th July Ongoing 1st September and ongoing 1st September and ongoing	

Model Risk Assessment

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		• Cleaning Schedule reviewed. Cleaning team to ensure daily checklist completed and signed, reporting areas that need further attention to site manager. Cleaning monitoring in place. • Cleaning checklist created for deep clean following classroom quarantine. • Where a case of Covid19 is confirmed, the classroom to be temporarily closed to be deep cleaned.	• Ensure the COSHH risk assessment for cleaning/caretaker activities has identified the correct process and PPE to be worn and shared with teaching staff completing lunchtime cleaning tasks. • Only FS outside play area to be used – see separate risk assessment. Other fixed play equipment to be fenced off • Oral music instruments to be stored away; any other instruments to be used within a bubble and cleaned before and after use.	.	October 20. January 2021	
Personal Hygiene	All (Children and Staff) by allowing cross contamination	• Hands to be washed on arrival, hand sanitiser before and after break times, hand wash before and after eating, sanitiser after a sneeze or cough andhand	• Phones cleaned before use • Crockery and cutlery to be handled once by intended		March '21	

Model Risk Assessment

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		washing at any other significant times such as playing outside. Wash hands at home time. • Tissues to be used to catch a sneeze and / or a cough and the tissue disposed in a lidded bin in each group zone. • Staff and children to be discouraged from touching their face • Hand sanitiser to be available in all classrooms and staff to have on lanyard.	user • Dishwasher to be emptied using gloves • Lidded bins for tisues made available. • Culture to be encouraged where it is ok to remind each other if we are touching our face / compromising social distancing measure.			
Lunchtime **Catering Facilities**	All (Children and Staff) by allowing cross contamination All (Children and Staff) by allowing cross contamination	• Lunchtime meal to be home packed lunch (pupil to transport lunch bag to avoid cross contamination) or a hot school lunch prepared in the kitchen and taken to classes by the catering team. • Water to be provided at lunch by school • Tables to be wiped down by the Teaching Team before lunch (eaten in class to ensure no cross contamination of groups) and wiped down after by the Teaching Team using cleaning pack. **Catering Team**	• Allergies to be managed using Pupil Asset management information • Waste bins to be emptied daily to prevent food waste attracting vermin.	HT & Catering Manager	7th September and ongoing	

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		• Catering Team have been assigned staggered start and finish times. • Access to confined spaces, such as store cupboard, office and changing room; limited to one person at a time to comply with social distancing measures. • Food production workflow has been planned to ensure social distancing wherever possible. • An assessment of the kitchen has been made to allow for staff to have separate work spaces. • Working zones, complying with social distancing measures, have been marked out on the kitchen floor. • One way system around the kitchen implemented. • Additional PPE has been provided when social distancing cannot be fully maintained. • Social distancing and hygiene signage are prominently displayed. • High frequency touch points have been identified, and cleaning and sanitisation frequencies have been increased accordingly.				

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		• Disposable cutlery will be provided when required. • Training has been provided to the catering team on measures implemented. • Catering manager has updated the HACCP book to reflect changing practices.				
Fire Safety	All; burns, smoke inhalation or fatality from fire	• Personal Emergency Evacuation Plans (PEEPs) in place for those staff that continue to work in the school and any pupils that access the school site. • Ensure all emergency escape routes / doors are fully operational and kept clear and all extinguishers free from obstructions. • Test points checked weekly according to a schedule. • Reminders to staff and pupils that if the fire alarm is activated that they must still keep 2m distancing between class bubbles when at the evacuation point.	• Test the evacuation procedure in first two weeks • Red fire safety registers to be set up for groups	SBM and EC HT Site Manager SBM	1st September Ongoing Ongoing	
Access/Egress	All (Children and Staff) by allowing	• Groups limited to their designated part of	• Staggered times for	HT	1st September and	

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of school building	cross contamination Children who are distressed at the start of the school day	the school so use of corridors will be limited. • Internal doors to be propped open to reduce the need for touch; where a fire door CT to shut in the case of a fire (if safe to do so). • Pump bottles of sanitiser available to the teaching team to use as required throughout the day as well as handwashing facilities. • Increased cleaning of handles and touch plates where door has not been wedged open. • Window of time for drop-off in a morning- parents to drop off using one way system between 8.40- 9.00am and collect at staggered times from 3pm) • All adults (staff and parents) to wear face coverings when on the school site. • Only one adult per family at either end of the school day. • No older children (secondary age) to accompany parents to drop off/pick up siblings. • No staff member to visit the classroom of another to avoid possible cross	school arrival arrangement to reduce congestion. • Priority given to disabled users and those identified as having health related issues. • Provide relevant guidance to parents on drop off and pick up arrangements.	CTs CTs TAs HT	ongoing	

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		contamination. • Parents wait until after their 'window' of drop off and then accompany their child to class via the school office. A staff member from the class comes to support the transition of the child to class. The parent gets off site as soon as the child is taken to class.				
Staff/Adults in School	Staff Absence: Introducing more staff to our school – possibility of increasing risk of COVID Staff movement between bubbles Cross-contamination of bubbles (internal to the organisation) Visiting teachers	• Staffing structure unchanged in light of new government guidelines • Consider the following solutions: • HLTA/TA cover of the class • booking a supply teacher • Staff encouraged to keep their distance from other adults and children where possible. **8th March- Return to school** • Where staff need to move between classes and year groups, they should try and keep their distance from pupils and other staff as much as they can, and ideally 2 metres from other adults. • - TAs can continue to work across classes	• Identified staff and conversations about returning to work: • Prepare the supply teacher on appointment of school protocols (copy of this risk assessment)		8th March	

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		• - The PPA rotation can continue as planned • Supply teachers, peripatetic teachers and/or other temporary staff can move between schools. They should ensure they minimise contact and maintain as much distance as possible from other staff. • ~~Following NEU advice for staff to invoke Section 44 of The Employment Act from January 2021 it may not be possible to safely staff classes. Where it is not safe to staff in both teaching and/or non-teaching time, it may be necessary to close bubbles. This will be done in discussion with the governing body and the LA.~~ • ~~Teaching Staff are split into smaller year group bubbles. They alternate being in school and delivering remote learning at home. These staff bubbles are consistent and staff do not cross bubbles. This is to try and limit the number of adults in school for safety reasons but also to ensure there is enough staff available to teach should someone else become ill.~~			Jan 2021	Done

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		• ~~Any staff who can work from home are asked to do so. E.g. The Admin Team is now on a rota so there is only ever 1 member of the team in school.~~ • All staff are conducting Lateral Flow Testing twice weekly- see LFT Risk Assessment			March 2021	
First Aid	All (Children and Staff) by allowing cross contamination	• First aid (staff with appropriate qualifications) to be covered within each group with the office team as back up. Access to first aid facilities in each group location and in the first aid station each suitable stocked including facemasks, apron and gloves. • Paediatric first aider on site and if called to assist another group, to wear PPE • Staff or pupils with medical needs have been assessed and relevant consents are in place. Staff have been trained in the use of medications and increased level of control applied, to include the use of PPE if required. • First aid policy has been reviewed to include consideration of the risk of infection of covid-19.	• The HSE have announced a three-month extension to the validity of the following qualifications if the first aider to requalify because of the coronavirus: ○ First Aid at Work ○ Emergency First Aid at Work ○ Paediatric First Aid ○ Emergency Paediatric First Aid	CW & KR SENDCo-EC	1st September	

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Waste	All (Children and Staff) by allowing cross contamination	• Children and staff encouraged to use a tissue to sneeze into or cough into and then bin tissue in a lidden bin. • Lidded bins for used tissues provided in each group space. Bins to be emptied daily and operative to wash hands and use gloves. • Waste which included Covid19 contaminated waste should be double bagged and stored away from the school for 72 hours before placing in waste units outside.	• Staff to ensure they wear protective gloves and or wash hands immediately after carrying out this activity. • Posters around school supporting 'Catch It, Bin It Kill It'.	Site Manager		
Break/Lunch times	All (Children and Staff) by allowing cross contamination	• The school will stagger breaks/lunchtimes to achieve the social distancing.	Any equipment (i.e. small balls etc) to be in 'grab' bags and only used by the bubble. These will need to be washed and cleaned after each days use.	SLT- LH & ND		
Staff/Pupils within the shielded group	All (Children and Staff) by allowing cross contamination	• Any member of staff or pupil that is within the Clinically extremely vulnerable group must have an RA in place in order to return to work. It is advised that under Tier 4 restrictions CEV staff and children will have been notified to shield and will not be available for work. • CEV staff who have been told to shield are at home. Risk Assessments have been	Identified and spoken to all staff who fall into the category. A separate RA will be drawn up for her.	AHT	Jan 2020	Done

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		shared with all 'vulnerable' staff including those over 60. • More CEV staff have been added to the list and will work from home where possible and approprate.			March '21	
Contractors	All (Children and Staff) by allowing cross contamination	• All contractors must provide a suitable and sufficient risk assessment for the activities they carry out which must include covid-19. • All planned/reactive maintenance to be carried out during out of hours unless seen as an emergency.	Contractors only on site when children are not unless it is an emergency response. Site Manager to accompany where contractor visits when children on site Contractors to wash hands as per school protocol and maintain 2m social distance and use tissues for coughs/sneezes…this will be in their RA.	SBM to check RAs provided by contractors	Ongoing	
Property Compliance	ALL Significant defect causing injury or significant	• The school has ensured that relevant property statutory compliance checks have been completed and records updated. • Daily and weekly checks have been reinstated and pre-opening checklist completed.	• All serious property concerns have been raised with the schools Property Management Adviser and appropriate steps are in place to ensure the safety of all building occupants.	Site Manager / SBM	Ongoing	

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	harm	• Checks due to be undertaken at Easter rearranged for the summer holidays				
Hygiene	All (Children and Staff) by allowing cross contamination Changing children who have had toileting accidents	• The school has a suitable supply of soap and access to warm water for washing hands. • Appropriate controls are in place to ensure the suitable sanitisation of pupil's hands following breaks, before meals and following the use of toilets. • Water fountains to be decommissioned • If desirable, apply the same protective procedures to administering first aid: wear gloves, a face mask and apron (not essential). • Child and adult wash their hands with water and soap for at least 20 seconds after changing	Site Manager to provide locations All (Children and Staff) by allowing cross contamination of drinking water if water bottle refills required.	Site Manager CTs Site Manager Teaching Staff	Ongoing Ongoing 1st September	
Singing and Music Making	All (Children and Staff)	• Guidance sent out by LA on 7th December • You can carry out all music activities including singing and the playing of wind and brass instruments. • - Care needs to be taken in relation to dance and drama to limit physical contact and manage distancing.		HT Staff Music Lead	December	

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		• - Social distancing, ideally of 2m, is to be observed where possible, especially if other mitigation is not in place. • - Background music used should be kept at low levels to discourage loud singing or shouting. • - You can have peripatetic visiting staff – (for example, nationally there are no known transmission cases that originate from having visiting music education specialists). These staff should be the same people from week to week and will have already implemented mitigation processes for their work as well as following those in schools. • - Apart from bubble and distancing mitigations, the most important additional considerations are ventilation and use of appropriately sized spaces for the type of activity being carried out. Outdoor singing and instrumental playing is encouraged; if indoors, numbers will need to be limited to reflect the size of space and singing should be at low volume (the risk levels for quiet singing are considered to be the same as normal			

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		breathing and speaking). Spaces should be well ventilated during the activity and after it, particularly if singing, wind or brass instruments are involved. • ~~- Activities that schools would normally do in the lead-up to Christmas can therefore be provided with the appropriate adjustments to mitigate risk. This might include:~~ • ~~o Singing quietly together within bubbles to practise Christmas songs and carols, ideally outside but in a large enough space inside with ventilation and appropriate distancing. Recording these for sharing with school community would be a logical way of performing.~~ • ~~Rehearsing a Christmas play within a bubble and again recording a performance for sharing.~~ • ~~Taken advice that for at least the first 2 weeks of lockdown all singing activities will be suspended until further notice.~~ • Singing, wind and brass playing should not take place in larger groups such as choirs and ensembles, or assemblies unless significant space, natural airflow			March '21	

Model Risk Assessment

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		and strict social distancing and mitigation can be maintained. When planning music provision, you should consider additional specific safety measures. There is some evidence that additional risk can build from aerosol transmission with volume and with the combined numbers of individuals within a confined space. This is particularly evident for singing and shouting, but with appropriate safety mitigation and consideration, singing, wind and brass teaching can still take place. Measures to take follow in the next sections. Government has published advice on safer singing. • We will not host any performances with an audience. We may consider alternatives such as live streaming and recording performances, subject to the usual safeguarding considerations and parental permission				
Accident reporting Covid-19 incidents		• The Health & Safety Executive have recently updated the Reporting of Injuries, Diseases and Dangerous Occurrences regulations (RIDDOR) to include the requirement to report	School to report any incidence in line with this requirement. Advice sought from LA if	SBM and Office Team	Ongoing	

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		possible or actual exposure to the Covid-19 virus as a result of, or in connection with, a work activity. • **Where there is a possible case of coronavirus in school** If a child or member of staff develops symptoms of coronavirus, the individual concerned will be sent home and asked to self-isolate for 7 days. They will be asked to arrange to have a test to see if they have coronavirus at the earliest convenience and to share the results with the school. The parents/carers of other children <u>within that bubble</u> will be notified that this has taken place, but will not name individuals, or provide any more detail that is necessary. It is likely that all other children within the bubble will be able to continue to attend school as normal whilst the test is carried out and the results are known. (From 21st September decided not to write when there is a possible case as there are multiple children being tested across the school all the time) The wider school community <u>will not</u> receive this letter. **Where there is a confirmed case of coronavirus in school**	needed. Parents informed via letter and Facebook Live- general consensus- all in agreement.			

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		If a child or member of staff tests positive for coronavirus, the individual concerned will be asked to self-isolate for at least 10 days from the date when their symptoms appeared. All other household members who remain well must stay at home and not leave the house for 14 days. The school will then work with the Health Protection Team of Public Health England to carry out a risk assessment and to determine who else, if anyone, also needs to isolate. The parents/carers of other children within that bubble will be notified that this has taken place, and will be advised on any steps which should be taken. The wider school community will not receive this letter, unless it has an impact on them too. • Follow government guidelines. • Response to any infection: 1) engage with the NHS Test and Trace process 2) manage confirmed cases of coronavirus (COVID-19) amongst the school community			

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		3) contain any outbreak by following local health protection team advice				
Pupils Children with EHCPs: Ensuring needs are met as far as they can be provided for Children who are upset and need comforting Attendance Children not arriving at school		• Section M forms record provision during lockdown • RA and documentation for children updated as needed, in light of emerging concerns • If a child is very upset and needs close contact support, adults provide this as appropriate. • Both adult and child wash hands thoroughly before moving to a different activity • Cuddle Robes are in FS and 1 set in the First Aid Area • Usual registration system in place – Pupil Asset • Parents continue to notify the office of absences and reasons why • Test and trace procedures for suspected COVID • Ensure clarity with parents about non-attendance fines: pupils of compulsory				

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Breakfast club Jan 2021 Protecting the Class Bubbles Shared resources for certain subjects		school age must be in school unless a statutory reason applies. Fines for non-attendance will be reintroduced again. For families anxious about returning, school will discuss the concerns and "provide reassurance of the measures they are putting in place to reduce the risk in school". • For those who can't attend, schools are expected to "be able to immediately offer them access to remote education • BC will not take place at the current time. Concerns around bubbles mixing are too great to allow it. This will be kept under constant review • Staff and pupils need to have their own items that are not shared with other classes. • Classroom based resources, such as books and games, can be used and shared within the bubble; these should be cleaned regularly, along with all frequently touched surfaces. • Resources that are shared between classes or bubbles, such as sports, music, computing, art and science equipment				

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Books and games		should be cleaned frequently and meticulously and always between bubbles, or rotated to allow them to be left unused and out of reach for a period of 48 hours (72 hours for plastics) between use by different bubbles. • The class that use it are responsible for cleaning it (wipe down with antibac/tissue paper or similar) • Books and games can be used within bubbles, but they should be cleaned regularly. Remote Learning See Policy: https://www.theschoolbus.net/compliancemanager/public/pupil-remote-learning-policy/70321a89-59cc-4ec9-866a-477198df3d72/37206		HT	Jan 2021	On Website

Model Risk Assessment

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Administrative Staff	All (Children and Staff) by allowing cross contamination	• Office staff to work on a rota for the start of the Spring Term to allow for social distancing. • Staff meetings to be held virtually. • If desks are shared, they must be wiped down by the person who is vacating the desk prior to the next person starting. • Office to be closed for face to face meetings for parents • Office access internally (from staff) to be limited; use of phones to be encouraged. • Teachers and TAs to use Pupil Asset for phone numbers. • Deliveries to be accepted; sanitiser in the office for staff's immediate use. • Pens not to be shared	Office to be well ventilated	SBM and Office Team		

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		• Data and letters transferred electronically wherever possible				
Personal Protective Equipment	All (Children and Staff) by allowing cross contamination	• Personal Protective Equipment should not be used as an alternative to social distancing, except where there is no other practical solution. • Where close proximity working (school Site Team) is required for longer than 15 minutes, assess the need to issue employees with appropriate Personal Protective Equipment. • Re-usable PPE should be thoroughly cleaned after use and not shared between staff. • PPE (facemask, gloves and apron) to be used for first aid administration.				
Travel on Site	All (Children and Staff) by allowing cross contamination	• Parents to drop children off between 08.40 and 08.55 using the one way sytem beginning at the Queens Street Gate. • They collect from the school playground designated areas at the specified times. • Car park limited to staff use; staff to take caustion when arriving / departing to avoid compromising 2m limit	Parents to be advised	HT	7th September /ongoing	

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Behaviour	All (Children and Staff) by allowing cross contamination	• Staff/Pupil behaviour and cooperation will be the key to implementing all of the controls. • School will carry out inductions to inform staff and pupils of the changes. • Encourage staff to cooperate with government plans for contact tracing. • School uniform to be worn from September and appropriate work attire for staff.	• Parents will be informed that disruptive, dangerous or unmanageable behaviour will be dealt with firmly and reduced timetables or even exclusion will remain in place should a pupil's behaviour put staff or other children at risk • Children who are already on a behaviour plan will have this reviewed. Updates to the plan which may include differentiated activities for that pupil may be enforced to ensure the pupil can be safely managed by staff.	SLT- ND		
School Staffroom	All (Children and Staff) by allowing cross contamination	• Eating to be reduced to encourage social distancing • Door and windows to be open (where weather permits) to ensure good ventilation • Staff to be on staggered breaks • Drinks not to be made for colleagues as this requires touching the cup • Fridge and cupboard handles to be included in the cleaning regime • Provide 2 different spaces for Staff: FS &	• Dishwasher to be emptied using gloves • Communal food to be the exception and individually wrapped • Soap to be available in the staff room for handwashing • Sanitiser to be available in the staff room • Baking room to have tea and coffee making facilities and more comfortable seating.	SLT Site manager	1st June / Ongoing	

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		KS1 to use baking room and KS2 to use staff room				
Pupil wellbeing	Pupils Risk of poor mental wellbeing	Returning to school action plan in place: • Pupil protocols in place to minimise poor physical wellbeing • Ensure outdoor learning is timetabled • Learning focus on personal and emotional wellbeing, circle times, etc • Re-establish routines • Re-establish behaviour expectations • Consider the differences in learning across the year groups • Separation anxieties may become apparent • Allow for opportunities to talk and answer questions	• Safe and Well Checks In Lockdown we will monitor who we are seeing regularly on Live sessions and on Seesaw. All EHCP and Vulnerable families as well as those not accessing remote learning will receive regular phone calls to check in. These will be recorded on the log in Staff Share and monitored on a weekly basis by the HT.	SLT	Jan 2021	Ongoing
Staff Wellbeing	Staff Risk of poor mental wellbeing	Returning to school action plan in place: • Staff protocols in place to minimise poor physical wellbeing • Ensure staff meetings are an opportunity to focus on wellbeing of staff and discuss any children of concern. • Staff are not expected to mark books but feedback only verbally for the first few weeks allowing them to go home after	Staff using Section 44 of Employment Act will be reasurred around the safety aspects of life in school. If they are still anxious about coming into school to work, we will work with them to make work avaible that can be donw from home e.g. Feeding back on Remote Learning and making calls to families.	HT	Sept 2020 Jan 2021	Ongoing

Model Risk Assessment

What are the hazards?	Who might be harmed and *how*?	What are you doing already?	What further action is necessary?	Action by whom?	Action by when?	Done
		the children have left. • Staff are only expected to spend the first few weeks back assessing the children's academic, social and emotional needs through running open activities, talking, playing and enjoying the broad curriculum such as PE, Music, Art/ DT and theme based work. • PPA times built in to the timetable • All staff must be given time to talk with SLT regarding their own experiences at home and any support we can offer • All staff are reminded of the Schools Advisory Service should they want to use it • Staff and TA buddy to enable comfort breaks and a 'guardian angel' if they need one				

Model Risk Assessment

Useful Guidance

The Government Guidance for implementing protective measures in educational and childcare settings can be found here

The NASUWT has also produced a useful checklist for reopening of schools which can be found here.

CLEAPSS Guide to doing practical work in a partially reopened school Science
CLEAPSS Guidance for science departments returning to school after an extended period of closure
Conducting a SEND risk assessment during the coronavirus outbreak guidance can be found here
COVID-19: guidance on supporting children and young people's mental health and wellbeing can be found here

General staff and pupil advice on limiting the spread of coronavirus in the Educational Setting

Government advice is clear PPE, including facemasks should be taken into account where employees could be put at risk. The use of such PPE does not replace or reduce the need to follow the government guidance in relation to hygiene practices

Frequently clean and disinfect objects and surfaces that are touched regularly, using your recommended cleaning products.

- Wash your hands with soap and water often – do this for at least 20 seconds.
- Use hand sanitiser gel if soap and water are not available.
- Staff and Pupils should wash their hands as soon as they get to school and when they arrive home, after they blow their nose, cough or sneeze, before they eat or handle food.
- Cover mouth and nose with a tissue or a sleeve (not hands) when you cough or sneeze.
- Put used tissues in the bin immediately and wash your hands afterwards.

Handwashing techniques advice can be found here

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