# *Communication*

Expectations

## For parents

**There are many ways in which we keep in contact with you and communicate important messages. Here's a document so you know the best avenue to choose, to get the information you need.**

### *Email:*

- ***Will be read during the working day: 8am-4pm***
- ***Will be responded to within 2 School days***
- ***The 'help@ address' should be used for contact with ALL staff. Please do not email teachers directly using their personal email addresses***

### *Seesaw & Arbor*

- ***Seesaw gives you pictures, videos and messages of your child's learning journey***
- ***Through the Arbor app you can send and receive messages directly to/from the school as well as seeing your child's attendance figures and other info.***

### *Social Media*

- ***The School uses Facebook to celebrate all the great things that are happening in school and important community messages. You can feedback to us here too.***
- ***We share our whole school videos on YouTube.***

### *Face to Face*

- ***If you want a quick 5 minutes chat, the teachers are usually available on the door in a morning or on the playground after school.***
- ***We will also arrange to meet with you, if you have anything you want to talk through with us***

### *Website*

- ***Our website holds lots of important information about what happens in school. You can find us at: https://www.fourfields.cambs.sch.uk/***

**01733 703611 (8am- 4pm)**

**help@fourfields.cambs.sch.uk**

**Fourfields School YouTube**

**https://www.facebook.com/FourfieldsSc**

# Thank you for your continued support