Fourfields Community Primary School
Medical and/or Special Educational Needs Guide

Fourfields Community Primary School

Why is your child on the school's register of Special Educational Needs?

To help with his/her learning the school has identified that your child requires extra support in one of more of the following areas:

· Cognition & learning and basic skills relating to literacy and numeracy

· Social, Emotional and Mental Health (SEMH)

· Communication and interaction

· Sensory and/or physical needs

What is an Assess, Plan, Do, Review Document?

This is primarily a description of short term strategies, approaches and provisions which we feel are required to help meet your child's individual needs and ultimately make progress with his/her learning. It is reviewed and updated every term.

The document includes information about:

The short term targets for your child.
The teaching strategies to be used.
The provision to be put in place.
Assessments of your child.
When the plan is to be reviewed.
The outcome of the action taken.
Outcomes or achievements (which are recorded when the plan is reviewed).

Please note that this only records approaches and resources that are additional to, or different from, the curriculum plan that is already in place for the children. The plan will be developed in consultation with you, the parents/carers and whenever appropriate, will also involve your child.

Fourfields Community Primary School

What are school-based interventions, statutory assessments and Education, Health and Care Plans.

Where children do not respond to the activities which are differentiated to help meet their needs and do not make adequate progress, there is a need for the school to do something additional or different.

School Based Interventions

This school based special educational needs provision is described in the Special Educational Needs Code of Practice (legislation which all schools must follow).

School Support. High quality teaching, differentiated for individual pupils, is the first step in responding to pupils who have or may have SEN.

In deciding whether to make special educational provision, the teacher and SENCO should consider all of the information gathered from within the school about the pupil's progress, including specialist assessments, alongside national data and expectations of progress.

If the special educational provision has not helped your child to make adequate progress, the school will seek outside advice from the local authority's support services and from health or social work professionals. This support might be:

Specialist advice to support children with specific learning difficulties e.g. autism, dyspraxia, ADHD (Attention Deficit & Hyperactivity Disorder).
Advice from a speech and language therapist on a language programme.
Suggestions from an occupational therapist.
Medical diagnosis and report recommending how to work differently in class.
Sharing information about your child's home circumstances which explains changes in your child's behaviour and attitudes to learning. Very often this can help the school to work with others to resolve and improve the situation.

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Statutory Assessment

If your child's needs cannot be met through School Support the Local Authority may consider the need for a Statutory Assessment and, if appropriate, make a multi-disciplinary assessment. The Local Authority may then decide to allocate an Education, Health and Care needs Assessment setting out in detail your child's needs and the special educational provision to be made for them by the school. This Education, Health and Care Plan must be reviewed termly with parents and Annually for the Local Authority.

The partnership between school and parents/carers is important in all aspects of your child's education. The child's own participation is also crucial, especially when they can exercise their own choices and make decisions in relation to their own education.

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The Early Help Assessment (EHA)

The Early Help Assessment is a standardised and holistic approach to conducting assessments of children's additional needs and supports decision making about how the needs might best be addressed. The EHA is the primary, generic early assessment tool used by practitioners working with children and young people in Cambridgeshire. By providing a common approach it helps practitioners in different organisations co-ordinate and plan their work and interventions to meet a child's and family's identified needs.

Fourfields Community Primary School

Teaching Programmes

There are many programmes, also known as intervention strategies, which the school may use to support your child's learning. Some of these programmes are designed to be implemented over a period of a school term, others may need to run their natural course and may continue throughout a school year. Examples of such programmes include: Sensory Circuits, Listening Programmes, SALT programmes catch up intervention programmes.

Fourfields Community Primary School
How do we support parents/carers?

At Fourfields we have an Inclusion Team whose task is to take a leading role in catering for the diverse range of special needs, disability and medical needs. Members of this experienced team include senior teachers, class teachers and teaching assistants This team is able to offer more detailed advice on the programmes which help children to play a full part in school life and to receive teaching and a curriculum relevant to their needs.
All children with medical needs will have these registered in a variety of places:
Special Educational Needs Register
Allergies Register
Asthma Register
Care Plans
Medical Tracker
All children with medical and/or physical needs will have a care plan which is updated annually by the relevant medical professional and kept in a central folder in school. Teachers, teaching assistants and First Aid Trained staff receive appropriate and bespoke training.

Hygiene Room

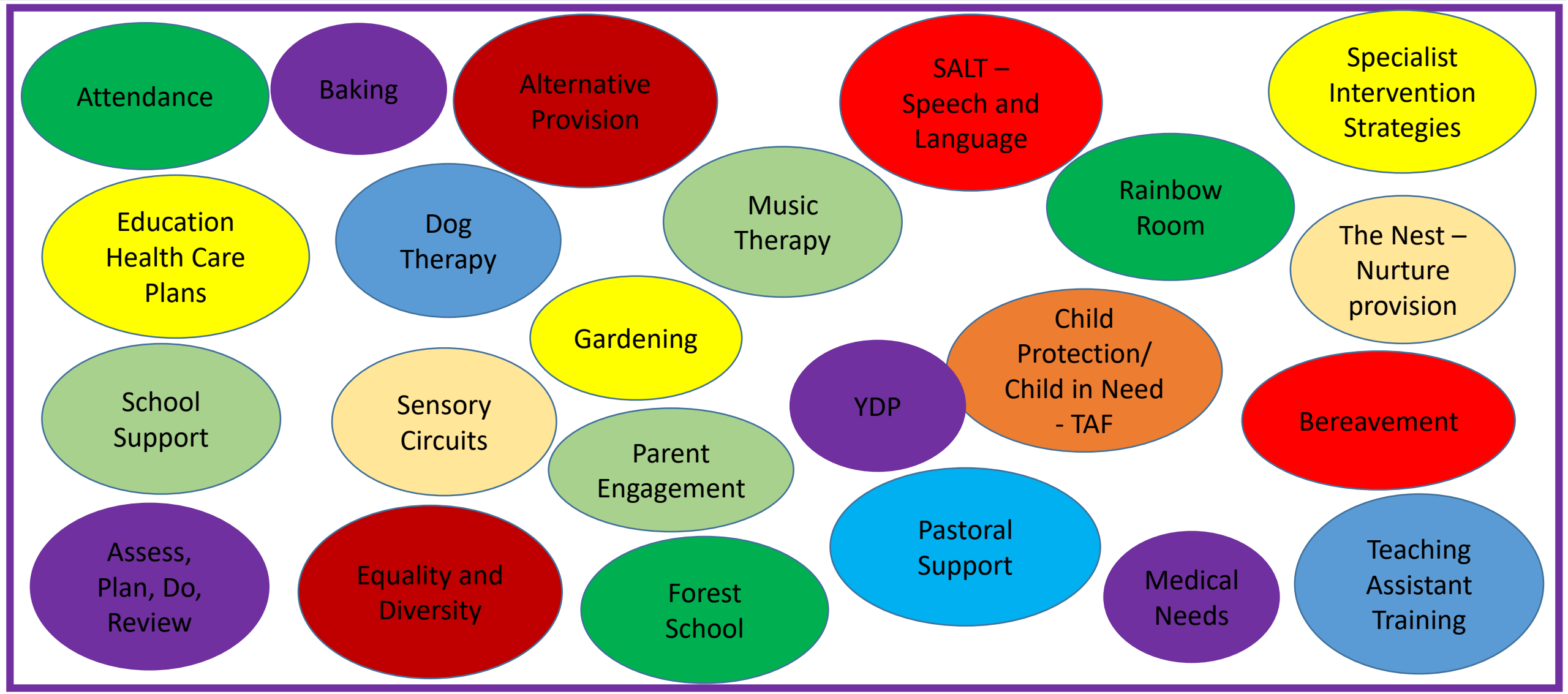
The school has a hygiene room with a shower, changing and other facilities to cater for the medical needs of your child with privacy, sensitivity and dignity. The school has a policy on Intimate Care which can be made available to you upon request.

Sensory Room

This room is available for children with sensory needs who require time out from the classroom.

Children with specific physical and medical needs and requirements can receive treatment, on a daily basis, whilst in school in the privacy of this room or the designated First Aid area according to their need.

Fourfields Community Primary School
Inclusion Team in School



Fourfields Community Primary School
Outside Agencies

Outside Agencies might my child be referred to now or receive help from now or at some point in the future, to help the school support his/her Special Educational Needs or Medical Needs. This list is not exhaustive.

Occupational Therapist
Paediatrician
School Nurse
Specialist Support Teachers
Educational Psychologist
CAMHS – Younited
Bereavement Support
Visually Impaired Service
Hearing Impaired Service
Speech and Language Therapist
Education Health Care Plan Request
Early Help Assessment
Diabetic Nurse
Specialist Medical Departments

Fourfields Community Primary School
Professional Acronyms

SENCO – Special Educational Needs Co-ordinator
SLT – Senior Leadership Team
AHT – Assistant Head Teacher
SALT – Speech and Language Therapist
SST – Specialist Support Teacher
TA – Teaching Assistant
OT – Occupational Therapist
Ed Psych – Educational Psychologist
EHCP – Education Health Care Plan
SEN – Special Educational Need
APDR/PDAR – Assess, Plan, Do, Review
LA – Local Authority
CAMHS – Child and Adolescent Mental Health Service
CIC – Child in Care
Epep-Electronic Personal Education Plan
ARE – Age Related Expectations

Fourfields Community Primary School

SENDIASS offers impartial and confidential information, advice and support to parents and carers who have a child or young person with special educational needs or a disability or have concerns their child may have needs.

Pinpoint Cambridgeshire
Town Hall, Market Hill, Old Riverport,
St Ives, Cambridgeshire, PE27 5AL
T: 01480 877333
E: information@pinpoint-cambs.org.uk

SEND Information, Advice and Support (SENDIASS)
Cambridgeshire County Council, ALC2630, New Shire Hall, Emery Crescent, Enterprise Campus, Alconbury Weald, Huntingdon, PE28 4YE
Email - sendiass@cambridgeshire.gov.uk
Confidential helpline open during term times: 01223 699 214

Fourfields Community Primary School
Comments and Concerns

If you have any concerns regarding the school's provision of care for your child please approach the class teacher in the first instance; if they have been unable to assist please contact the Special Needs Co-ordinator (Mrs Cunningham) or Headteacher (Mrs Sue Blyth) via the School Office.

Please inform the school immediately of any changes relating to medication, outside advice or any events which may affect your child's particular needs.

Fourfields Community Primary School
Special Educational Needs Policy

Fourfields has a policy, agreed by the governing body, that outlines Special Educational Needs and Medical Needs provision at the school. This policy takes account of statutory requirements and is available from the school office and from the school website www.fourfields.cambs.sch.uk. The Governor responsible for Special Educational Needs meets regularly with the Special Educational Needs Co-ordinator to review the special educational and medical needs provision to ensure that it is in line with the school's policy for Special Educational Needs. The role of this governor is to convey concerns raised by parents & carers to the Special Educational Needs Co-ordinator and Headteacher.